



### Stage 1: PRE-BUILD

- ✓ Administration Fee
- ✓ Manage and Obtain Home Warranty Insurance
- ✓ Manage and Retrieve Certificate of Title
- ✓ Manage and Retrieve Plan of Subdivision
- ✓ Manage and Provide Existing Dwelling Plans
- ✓ Manage and Provide Preliminary Drawings
- ✓ Manage and Obtain Report and Consent (Easements & Boundaries)
- ✓ Manage and Provide Town Planning Permit
- ✓ Manage and Provide Soil Test
- ✓ Manage and Obtain Energy Report
- ✓ Manage and Provide Working Drawings
- ✓ Manage and Provide Engineers Footings Detailed Plans
- ✓ Manage and Provide Engineers Structural Detailed Plans
- ✓ Manage and Provide Engineers Report
- ✓ Manage and Obtain Legal Point of Stormwater Discharge
- ✓ Manage and Obtain Sewer Plan
- ✓ Manage and Obtain Civil Engineers Stormwater Design
- ✓ Manage and Obtain Demolition Consent
- ✓ Manage and Obtain Bushfire Attack Level Assessment
- ✓ Manage and Obtain Asset Protection Permit
- ✓ Manage and Obtain Property Information Statement
- ✓ Manage and Obtain Building Permit

### Stage 2: SITE PREPARATION

- ✓ Establish site office
- ✓ Establish on site toilet
- ✓ Establish temporary site fencing
- ✓ Establish site access points and controls
- ✓ Establish site storage facility
- ✓ Establish site traffic management plan
- ✓ Establish site waste disposal
- ✓ Establish sediment control measures
- ✓ Consult neighbouring properties regarding potential impact of works
- ✓ Carry out disconnection of water
- ✓ Carry out disconnection of drainage
- ✓ Carry out disconnection of gas
- ✓ Carry out disconnection of electricity
- ✓ Carry out disconnection of phone/data services
- ✓ Carry out demolition of existing structures
- ✓ Carry out clearing
- ✓ Supply and install site retaining walls
- ✓ Carry out site levelling
- ✓ Carry out site earthworks
- ✓ Carry out site backfill
- ✓ Carry out rock removal
- ✓ Carry out stump removal
- ✓ Carry out spoil removal



### Stage 3: FOOTINGS/BASE

- ✓ Carry out site surveying
- ✓ Carry out site set out
- ✓ Carry out site cut for slab
- ✓ Establish trench shoring
- ✓ Establish and connect water
- ✓ Establish and connect drainage
- ✓ Establish and connect gas
- ✓ Establish and connect electricity
- ✓ Establish and connect phone/data services
- ✓ Supply and install termite protection
- ✓ Supply and install stumps
- ✓ Supply and install underpinning
- ✓ Supply and install slab

### Stage 4: FRAME

- ✓ Supply and install subfloor
- ✓ Supply and install wall frames
- ✓ Supply and install bracing
- ✓ Supply and install second storey subfloor
- ✓ Cut back fascia and eaves for new construction installation
- ✓ Remove existing roof tiles for roof frame installation
- ✓ Supply and install roof frames
- ✓ Supply and install ceiling battens
- ✓ Carry out water plumbing rough in
- ✓ Carry out gas plumbing rough in
- ✓ Carry out electrical rough in - lights
- ✓ Carry out electrical rough in - general power outlets
- ✓ Carry out electrical rough in - telephone/data
- ✓ Carry out electrical rough in - smoke detectors
- ✓ Supply and install wall sarking
- ✓ Supply and install tarpaulin

### Stage 5: LOCK UP

- ✓ Supply and install windows
- ✓ Supply and install external doors
- ✓ Supply and install external door locks and door furniture
- ✓ Supply and install roof sarking
- ✓ Supply and install roof battens
- ✓ Supply and install roof cladding
- ✓ Supply and install external wall cladding
- ✓ Supply and install lintels
- ✓ Supply and install fascia
- ✓ Supply and install gutters and downpipes
- ✓ Supply and install soffit
- ✓ Supply and install eaves lining



### Stage 6: FIXOUT

- ✓ Supply and install wall insulation
- ✓ Supply and install ceiling insulation
- ✓ Carry out water plumbing fixout
- ✓ Carry out gas plumbing fixout
- ✓ Carry out electrical fixout - lights
- ✓ Carry out electrical fixout - general power outlets
- ✓ Carry out electrical fixout - telephone/data
- ✓ Carry out electrical fixout - smoke detectors
- ✓ Carry out heating rough in
- ✓ Carry out cooling rough in
- ✓ Supply and install wall plaster
- ✓ Supply and install ceiling plaster
- ✓ Supply and install cornices
- ✓ Supply and install ceiling rose
- ✓ Carry out waterproofing to bathroom
- ✓ Carry out waterproofing to water closet
- ✓ Carry out waterproofing to ensuite
- ✓ Carry out waterproofing to powder room
- ✓ Carry out waterproofing to laundry
- ✓ Carry out waterproofing to kitchen wet areas
- ✓ Carry out floor levelling for tiling
- ✓ Supply and install floor tiling
- ✓ Supply and install wall tiling to bathroom
- ✓ Supply and install wall tiling to ensuite
- ✓ Supply and install wall tiling to powder room
- ✓ Supply and install wall tiling to kitchen
- ✓ Supply and install wall tiling to laundry
- ✓ Supply and install skirtings
- ✓ Supply and install architraves
- ✓ Supply and install window sills
- ✓ Supply and install chair rail
- ✓ Supply and install kitchen cabinets and benchtop
- ✓ Supply and install kitchen island cabinets and benchtop
- ✓ Supply and install wardrobe shelving
- ✓ Supply and install laundry cabinets
- ✓ Supply and install bathroom vanity
- ✓ Supply and install ensuite vanity
- ✓ Supply and install powder room vanity
- ✓ Supply, install and connect bath
- ✓ Supply, install and connect bathroom basin
- ✓ Supply, install and connect ensuite basin
- ✓ Supply, install and connect powder room basin
- ✓ Supply, install and connect kitchen sink
- ✓ Supply, install and connect laundry trough

### Stage 7: COMPLETION

- ✓ Supply and install kitchen taps and mixer
- ✓ Supply and install bathroom taps and mixer
- ✓ Supply and install ensuite taps and mixer
- ✓ Supply and install powder room taps and mixer
- ✓ Supply and install laundry taps and mixer
- ✓ Supply and install bathroom shower head
- ✓ Supply and install ensuite shower head



- ✓ Supply and install bathroom shower screen
- ✓ Supply and install ensuite shower screen
- ✓ Supply and install bathroom toilet
- ✓ Supply and install ensuite toilet
- ✓ Supply and install powder room toilet
- ✓ Supply and install external taps
- ✓ Supply and install internal passage doors
- ✓ Supply and install internal wardrobe doors
- ✓ Supply and install internal cupboard doors
- ✓ Supply and install drawers
- ✓ Supply and install garage door
- ✓ Supply and apply paint to internal walls
- ✓ Supply and apply paint to internal ceilings
- ✓ Supply and apply paint to internal doors
- ✓ Supply and apply paint to internal skirting, architraves and fittings
- ✓ Supply and apply paint to external woodwork
- ✓ Supply and apply paint to external gutters and downpipes
- ✓ Carry out electrical fitoff - lights
- ✓ Carry out electrical fitoff - general power outlets
- ✓ Carry out electrical fitoff - telephone/data
- ✓ Carry out electrical fitoff - smoke detectors
- ✓ Carry out heating fitoff
- ✓ Carry out cooling fitoff
- ✓ Supply and install floor finishes
- ✓ Supply and install oven
- ✓ Supply and install stovetop
- ✓ Supply and install rangehood
- ✓ Supply and install dishwasher
- ✓ Supply and install hot water service
- ✓ Landscaping - paths
- ✓ Landscaping - driveway
- ✓ Landscaping - decking
- ✓ Landscaping - structures